

Office Location
3219 Leavenworth St.
Omaha, NE 68105

Wistar Group
Office (402) 559-0363 Fax (402) 502-2298
www.wistargroup.com

Mailing Address
P.O. Box 31453
Omaha, NE 68131

Application for Occupancy

*** Application fee \$50.00



PLEASE PRINT CLEARLY

Today's Date _____

Address applied for _____?

Are you currently renting at this time? Y N

Preferred move in date: _____

Your Legal Name _____

Date of Birth: _____

Your contact phone _____

Your E-mail _____

Your SS# _____

Or Your ITIN# _____

Your Driver's License # _____ State _____

You MUST provide a current government picture ID to apply

Your Current Employer _____
Company Name Address

Your Current Job Position: _____ How long have you been employed with your employer ?
Years Months

Verifiable Monthly Income \$ _____ (before taxes) You MUST have verifiable proof of income to apply.

Supervisor's Name: _____ Supervisor's contact number: _____

Your Present Living Address _____
Street Apt# City State Zip Code

Can you provide a lease with your name on it? Y N _____

Present Landlord: _____ Landlord Contact Number : _____

How long have you lived at your current address? ____ Years ____ Months

Are you related to the Landlord? Y N Total Number of people who will occupy unit? _____

1. _____ YOURSELF _____
First and Last Name Age Relationship

3. _____ 4. _____
First and Last Name Age Relationship First and Last Name Age Relationship

5. _____ 6. _____
First and Last Name Age Relationship First and Last Name Age Relationship

Wistar Group / AGENT NOTES

How many vehicles will you keep at this address? _____

_____/_____/_____
Make Year Color

_____/_____/_____
Make Year Color

PETS: Y / N Describe: _____ (Pet fee is \$25/mo/pet) Are you aware of all pet regulations? Y / N

Emergency Contacts:

1. _____ 2. _____
Name Relationship Phone Name Relationship Phone

HOW did you find out about the rental property? ___ American Classifieds, ___ Omaha World Herald, ___ Yard Sign,
___ Tenant Referral, ___ Rentals.com ___ Wistar Group Realty.net, ___ Craigslist ___ Bi-Lingual
Other _____

Application fee is \$40 per adult and is non-refundable. Tenant screening shall begin upon submitting the application and application fee.

The applicant has deposited the amount of \$_____. It has been received with the understanding that it will not generate any interest, and that it will not be applied to rent if the contract is entered into. On the other hand if the application is not approved or for any reason should the Landlord decide not to rent the property, the deposit will be refunded. Having received the security deposit does not mean that the applicant is approved. This application is made with the understanding that it is subject to approval by an approved official of Wistar Group. The signature represents that the above mentioned information is true and complete and authorizes Wistar Group, Inc. to verify it and the references given.

I hereby state and represent that the information in this application is complete and accurate. I understand that in the event a lease is entered into it may be canceled by the Landlord if any of the information provided is materially inaccurate or incomplete. I hereby authorize the Landlord or the Landlord's agents to verify the information on the application. I hereby authorize Wistar Group, Inc. to obtain information about me, including, but not limited to, this application, my credit, my tenant history, any court records and/or my criminal record, and I hereby authorize & instruct any entity or person contacted by Wistar Group Inc. or their agents to release such information to them. I understand that a return of the security deposit will only be made against "good funds," and if a check was presented then it may take a few days to wait for the check to clear.

In the case that the application is approved and the applicant changes his/her mind about renting the property **FOR WHATEVER REASON**, then the applicant understands that he/she will **lose** the **security deposits** as compensation for, the cost of the application process, the reservation and preparation of the property and for the opportunity cost of not searching for other potential renters NO MATTER HOW MUCH TIME HAD ELAPSED.

Have you EVER been Evicted? Y / N When: _____
Have you ever broken a lease? Y / N When: _____
Are you a current or former Wistar Group? CPM Tenant? Y / N When: _____

**** I UNDERSTAND THAT A \$100 FEE WILL BE WITHHELD IF THE INFORMATION PROVIDED IS FOUND TO HAVE BEEN MISREPRESENTED IN ANY WAY*****

Applicant's signature _____ Date _____
My signature represents I have provided accurate information, that I have read and understand all provisions of this application.

Please fill out the application completely & provide the following: YOU WILL NEED

- **Photo ID - Completed Application - Application fee of \$40 per adult**
- **Proof of Employment or Proof of Income - Security Deposit**

\$ _____ + \$ _____ = \$ _____
App Fee (\$40 x # of applicants) Deposit Total Due

Upon approval prospect will be charged \$50.00 as a Lease Administration Fee